

WILBERFOSS PARISH COUNCIL

Clerk: Sarah Wills 2 Paddock Close Wilberfoss YORK YO41 5LX

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To all members of the Council

You are hereby summonsed to attend a meeting of the Wilberfoss Parish Council to be held at Wilberfoss Community Centre at 7.30 pm on **Thursday, 21st March 2024**. Please arrive promptly.

Sarah Wills

Clerk to the Council

PUBLIC QUESTION TIME: Up to 15 minutes will be allocated before the start of the meeting to invite residents to give their views and questions to the Parish Council on issues on this Agenda and, at the discretion of the Chairman, raise issues for future consideration. Members of the public may not take part in the Parish Council meeting itself unless invited to by the Chairman.

AGENDA

1. To accept apologies on behalf of absent members and consider any applications for the two vacancies that the Council can fill through co-option.
2. To record declarations of [pecuniary and non-pecuniary interest](#) by any member of the council in respect of the agenda items listed below. (*Members declaring interests should identify the agenda item and type of interest being declared*). In addition, to note dispensations given to any member of the Council in respect of the agenda items listed below.
3. To confirm the Minutes of the Wilberfoss Parish Council meeting held on the 15th February 2024.
4. ***Planning Matters***
 - 4.1 To consider Planning Application 24/00179/PLF | Certificate of Lawfulness for proposed siting of a mobile home within curtilage of dwelling | Old West Farm Old Green Lane Wilberfoss
 - 4.2 To consider any Planning Applications that have been received between the Agenda being set and the meeting taking place.
5. ***Ward Councillors' Reports for information:*** (*Items raised for discussion will appear on the Agenda for the next meeting*)
6. ***Urgent Decisions*** *To receive notification of any urgent decisions taken since the last meeting to include the purchase of Defibrillator chest pads and changes to telephone and broadband, as a result of Full Fibre being installed in the village.*
7. ***Progress Reports and to address any issues outstanding from previous meetings***
 - 7.1 To receive any update from the Clerk regarding the eradication of moles on public open spaces.
 - 7.2 To receive any update following the Clerk's speed activation signage enquiries.
 - 7.3 To consider 3 quotes and one voluntary offer for the painting of the village bridges and discuss the timing of the work.
 - 7.4 To receive an update following the site visit with the Countryside Access Officer, regarding the positioning of benches and picnic tables, and to consider any community feedback.

- 7.5 To receive an update following the Clerk's request for approval of a bus shelter, and to consider any community feedback.
- 7.6 To receive an update regarding the drainage works to Becksides and to the impact the works will have on the Annual Duck Race.
8. ***Environment & Community matters (to include Highways and Footways, Health, Education, Transport, Policing, Street Lighting and Community Groups).***
- 8.1 To consider the purchase of an official flag to mark the 80th anniversary of D-Day.
- 8.2 At the request of Cllr Veitch, to consider what the Parish Council may be able to do for younger members of the community.
- 8.3 To receive an appraisal from Cllr Veitch's attendance at a recent Emergency Plan meeting.
- 8.4 To receive notification of a change to the filling of East Riding of Yorkshire Council owned and Parish Council owned salt bins.
9. ***Councillors' Reports and items for future Agendas – Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future Agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.***
10. ***Administration Matters***
- 10.1 To consider the adoption of a Social Media policy
- 10.2 To consider a request from the Parish Clerk to move the meeting in May back a week to the 23rd May 2024.
11. ***Finance (In accordance with The Local Government (Access to Information) (Variation) Order 2006, Part 4(19) members of the public will be asked to leave the meeting before details of employees' salaries are revealed but will be permitted to stay for all other payment details. Copies of the Parish Council Minutes are displayed on the two Parish Council village notice boards on Main Street and Willow Park Road or at www.wilberfossparish.org.uk.)***
- 11.1 The Clerk/RFO to seek Parish Council approval for the payment of any bills owing and to seek authority for the payment of the employees' salaries, together with the reimbursement of administration expenses incurred by employees (if any).
- 11.2 To acknowledge the completion of new bank signing mandates.
- 11.3 To discuss the completion of the Reporting Form for the 2023 Wilberfoss Quarry Fund allocation.
- 11.4 To agree an amount to move from the Parish Council's Current Account to the Reserve Account.

Clerk/RFO